





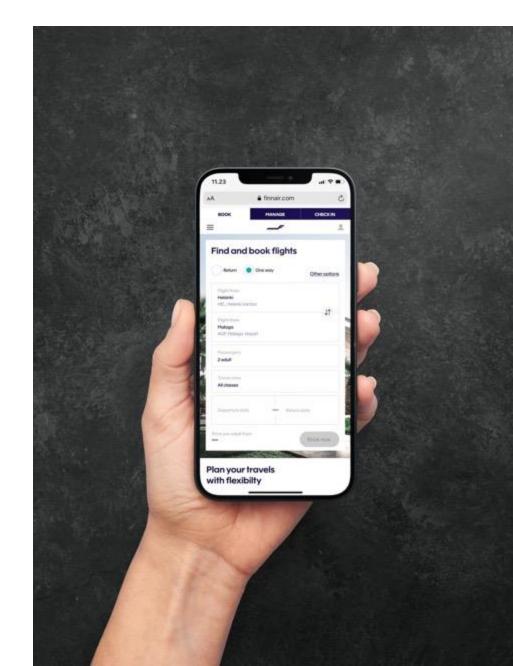


# Corporate fares on Finnair.com

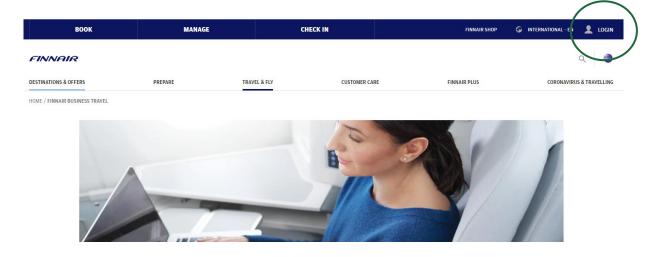
When your company joins the Finnair Corporate Programme, we automatically activate the possibility to book your travel on the Finnair.com website.

If you have informed us of your own travel agent's details, in addition to our website, your corporate fares are available at your own travel agent, and you can continue to book all your Finnair travel via your own travel agent.

Booking flights with a corporate fare is easy – just like booking any other flights on our website. Your corporate fare is automatically applied after logging in and all purchases are registered to your corporate customer number.

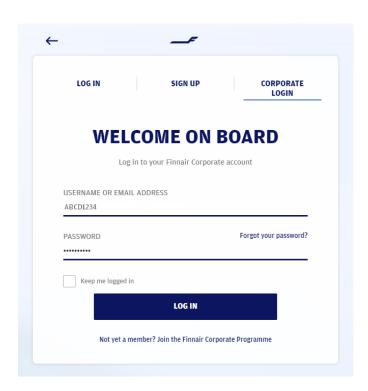


### Logging in

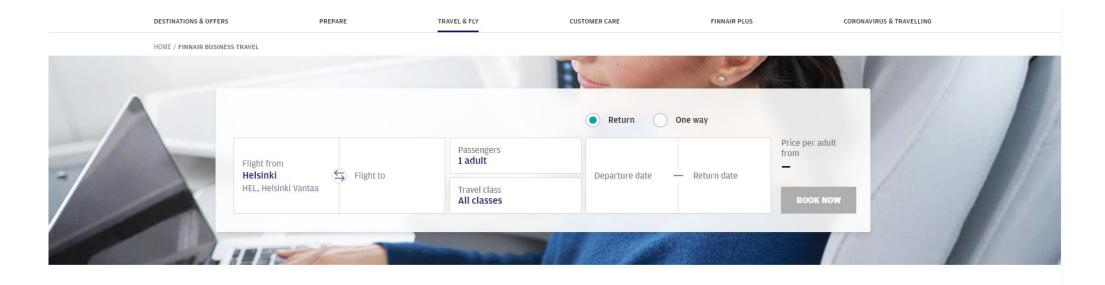


Click on "LOGIN" at the top right corner to open the login page where you enter your username and password.

Select "CORPORATE LOGIN" and enter your username and password which have been sent by email. Please note that your Finnair Plus login details are separate from the corporate login details and cannot be used to book the corporate fares. Finnair Plus number can however be added to a booking during the booking process in order to redeem the frequent flyer points.



### Selecting the flights



After logging in, you are redirected to the corporate travel section of our website where a search widget for corporate fare bookings is shown.

Select your route, the number of passengers (up to nine passengers per booking) and the travel dates and proceed to your booking. The discount based on your agreement is automatically applied to the fares shown on the next page.

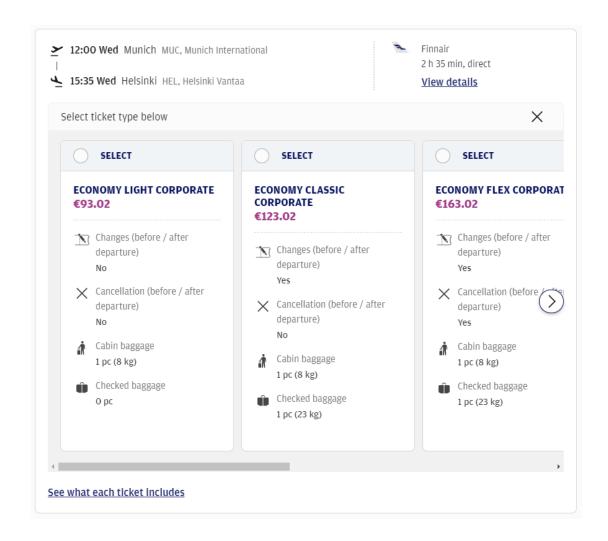
### Selecting the fare

The discount based on your agreement is automatically applied to the shown fares and you see all the available fares by selecting the travel class. To see more available fares, scroll the view sidewise by clicking on the round arrow.

The selection of fares for the return flight are shown based on what is combinable with your selected fare for the outbound flight.

The total fare is shown once you have selected all flights. Pay close attention to the fare rules when making the fare selection; the fare rules are shown together with fares.

**Please note!** On routes to Japan and North America, we are currently not able to show the fare as "CORPORATE" however, the discount is still applied correctly to those booking classes defined in your Finnair Corporate Programme agreement of your country.





### Selecting the fare

#### What do the different fare names mean?

| BUSINESS FLEX CORPORATE             | Discounted Business Flex fare                  | Discount based on your agreement/Finnair Corporate Programme  |
|-------------------------------------|--|---|
| BUSINESS CLASSIC CORPORATE          | Same as Business Classic on Finnair.com        | There is no discount from a Classic fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers |
| BUSINESS LIGHT CORPORATE            | Same as Business Light on Finnair.com          | There is no discount from a Light fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers   |
| PREMIUM ECONOMY FLEX CORPORATE *    | Discounted Premium Economy Flex fare           | Discount based on your agreement/Finnair Corporate Programme  |
| PREMIUM ECONOMY CLASSIC CORPORATE * | Same as Premium Economy Classic on Finnair.com | There is no discount from a Classic fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers |
| PREMIUM ECONOMY LIGHT CORPORATE *   | Same as Premium Economy Light on Finnair.com   | There is no discount from a Light fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers   |
| ECONOMY FLEX CORPORATE              | Discounted Economy Flex fare                   | Discount based on your agreement/Finnair Corporate Programme  |
| ECONOMY CLASSIC CORPORATE           | Same as Economy Classic on Finnair.com         | There is no discount from a Classic fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers |
| ECONOMY LIGHT CORPORATE             | Same fare as Economy Light on Finnair.com      | There is no discount from a Light fare but it is lablelled as CORPORATE to indicate the "best price of the day" promise for our corporate customers   |

**Please note!** On routes to Japan and North America, we are currently not able to show the fare as "CORPORATE" however, the discount is still applied correctly to those booking classes defined in your Finnair Corporate Programme agreement of your country.

\* Premium Economy travel class is introduced on selected routes during 2022

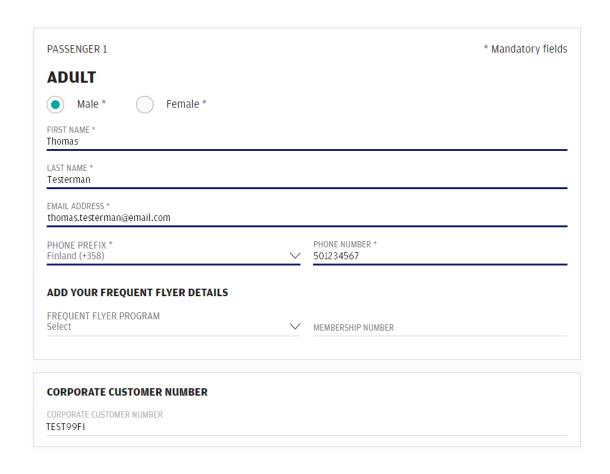


The name, email address and phone number as well as the corporate customer number is automatically filled in based on your login details. You cannot change your corporate customer number.

#### Please note!

If your profile is a so-called admin profile, your details are prefilled but you can override the passenger details as well as enter/edit details for any other passengers  $\rightarrow$  admin does not have to be any of the passengers

If your profile is a so-called traveler profile and you don't have admin rights, then you must be one of the passengers on the booking  $\rightarrow$  however you can still also book for your colleagues who are going to travel with you on the same flights.





### **Quick FAQ**

#### No fares/flights found:

Make sure that you are making a booking from the country where your company is registered in the Finnair Corporate Programme; corporate fares are not automatically available from all countries. If this is the case, log out and proceed to book from the frontpage of Finnair.com by using the so-called normal/published fares.

#### Payment:

You can use all the same payment methods which are accepted on Finnair.com. The payment methods vary between the country where the travel starts. Our website does not support the payments with the so-called travel account.

If you use a credit card for your payment, our website will remember your credit card details for your next booking, but you can always enter another payment method for your next booking. All items (flights, travel extras) must be paid with same payment method at the same time.

#### Saving new profiles for other users at your company:

The functionality of saving new user profiles is currently unavailable but will be reintroduced in 2022. If your company was a Finnair Corporate Programme customer already before September 2021, all the previously stored profiles are still active, and all the users can still log in to book your company's corporate fares with their own login details.

### Any questions?

If you run into problems, please contact us via our website.

## FINNAIR